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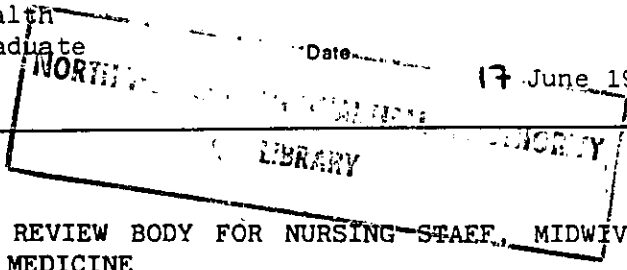
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Regional General Managers
District General Managers
General Managers of the Special Health
Authorities for the London Postgraduate
Teaching Hospitals

Your reference

Our reference EL(88)P90

Date 17 June 1988



Dear General Manager

1988 CENSUS OF VACANCIES FOR THE REVIEW BODY FOR NURSING STAFF, MIDWIVES, HEALTH VISITORS AND PROFESSIONS ALLIED TO MEDICINE

This letter provides details about this census and seeks your help and support in ensuring that it is completed and returned to the Office of Manpower Economics by 22 July 1988.

- For a number of years the Chairmen of Regional Health Authorities have carried out on behalf of the Review Body a sample survey of vacancies amongst nursing staff and members of the professions allied to medicine. This year, with the Chairmen's agreement, the Review Body for the first time will be controlling the exercise which is to be in the form of a census rather than a survey.
- The Office of Manpower Economics, which provides the Secretariat to the Review Body is sending the questionnaires for distribution to all District Personnel Directors to Regional Personnel Directors with copies of a covering letter from Sir James Cleminson, Chairman of the Review Body. This material will be copied to RGMs for information but in essence it asks that Districts should complete the questionnaires, which seek information on vacancies by grade and area of work at 31 March 1988, and return them directly to the Office of Manpower Economics by 22 July 1988 at the latest. The questionnaires for SHAs will be sent directly to Personnel Directors within SHAs.
- Although every effort has been made to make the questionnaires as simple as possible, this exercise will place an extra burden on you and your staff at a time when you are heavily involved in the implementation and monitoring of the new clinical grading structure - in addition to other commitments. The census is, however, the only means of obtaining reliable, up-to-date information on the vacancy situation by grade and area of work throughout the country. I therefore hope that you will feel able to give every assistance to ensuring that the data which the Review Body needs is provided.

Thank you for your co-operation.

Yours sincerely

Robin Orton

ROBIN ORTON
Assistant Secretary

AIRTEL WESTERN
20 JUN 1988

Expiry Date: This letter will be cancelled and deleted from the current communications index on 16 June 1989.