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GN

To: Regional General Managers
General Managers of SHAs
cc: District General Managers
Regional Directors of Finance
District Directors of Finance
Directors of Finance of SHAs

Your reference -
Our reference EL(89)MB110
Date 6 June 1989

Dear Colleague

CAPITAL CHARGES

Most of you will know by now that the Department has formed a small unit to assist with the implementation of the capital charges proposals described in Working Paper No 5. I have recently taken up post as head of the unit and have already made contact with officers in a number of regions about progress on implementation.

There is obviously much work to do in a relatively short timescale and I am aware that some regions have already formed groups to steer implementation. In order that I can provide maximum support to the service would you please designate one officer in your region and arrange for the designation of one officer in each district to whom I can relate on capital charges. We will of course be issuing guidance through a formal distribution but I require the network of designated contacts in order that communications in both directions are as effective as possible.

Would you please therefore advise me, by 23 June, of the name, post and telephone number of one officer in your region and request your districts similarly to designate an officer. District contacts should be notified to me by 30 June.

Thank you for your assistance.

Yours sincerely

B Shenley

for R J PETERS
Deputy Director of Financial Management (Capital Charges)