

**WHITLEY COUNCILS FOR THE HEALTH SERVICES
(GREAT BRITAIN)**

ADMINISTRATIVE AND CLERICAL STAFFS COUNCIL

Management Side Secretary

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CONDITIONS OF SERVICE

1. The Administrative and Clerical Staffs Whitley Council have agreed to revise the provision in paragraph 58 of Part II of the Handbook on Pay and Conditions of Service of administrative and clerical staff which gives employing authorities a certain discretion in regard to the salary which may be paid after promotion to an officer who, before promotion, was receiving a pricer's allowance or extra increments for proficiency as a shorthand typist or machine operator.
2. The revised provision as set out in the Handbook amendment below shall take effect from the date of this Circular.

HANDBOOK AMENDMENT

Part II A, Section VI—Delete existing paragraph 58 and insert new paragraph as follows:—

“ 58. Under the provisions in paragraphs 54-57 it may happen that an officer who was immediately before promotion receiving a pricer's allowance or extra increments granted under the provisions of paragraph 94 receives lower total remuneration after promotion than before. In such cases the employing authority may, at their discretion,

(a) if the proficiency for which allowance or extra increments were granted is used to a substantial extent in the new post, permit the officer to enter the new scale at his existing remuneration (i.e. salary plus allowance or extra increments) and then to receive the normal annual increments of the new scale, or

(b) in other cases, permit the officer to receive on a personal basis the remuneration (i.e. salary with allowance or extra increments) which he would have received if he had not been promoted, until such time as his salary on the scale for the new post is more favourable.

This discretion applies only to promotion without change of employing authority.”

E. G. CROFT.
S. R. SPELLER.

Joint Secretaries.

5th September, 1957.

NATIONAL HEALTH SERVICE

ADMINISTRATIVE AND CLERICAL STAFF

CONDITIONS OF SERVICE

Summary.—This memorandum notifies the Minister's approval of an agreement which makes an amendment to the conditions of service of administrative and clerical staff as set out in the enclosed A.C. Circular No. 60.

1. The enclosed A.C. Circular No. 60 sets out an agreement of the Administrative and Clerical Staffs Whitley Council which revises the provision relating to the salary which may be paid, at the discretion of the employing authority, to a promoted officer who was previously receiving extra increments for proficiency as a shorthand typist or machine operator.
2. It will be seen that the agreement applies only from the date of the circular but the Minister is willing to consider sympathetically applications from employing authorities for permission to modify the future salary of an officer, already promoted, for whom they would have exercised the discretion given to them in the revised paragraph 58 of the Handbook if he had been promoted on or after the date of the circular.
3. The Minister of Health has approved the provisions of A.C. Circular No. 60 as approved remuneration and conditions of service under Regulation 3 of the National Health Service (Remuneration and conditions of Service) Regulations, 1951, (S.I. 1951 No. 1373).

MINISTRY OF HEALTH,
SAVILE ROW,
LONDON, W.1

5th September, 1957.

94610/2/32/4.

To: *Regional Hospital Boards,
Hospital Management Committees,
Boards of Governors.*